

AGENDA

Operations & Investment Committee

5 March 2024
09.00 – 11.00am

Via Microsoft Teams

	OPENING ITEMS	PAPERS	LEAD
1.	Welcome and Apologies	-	Chair
2.	Declarations of Interest	-	All
3.	Minutes and Matters Arising from OIC meeting 6 February 2024	1x	Chair

	PROGRAMME MANAGEMENT <i>Commercially confidential</i>	PAPERS	LEAD
4.	Millfields Loan Repayment - update	verbal	JB/AR
5.	Exeter Science Park – strategic plan (late paper)	1 x to follow	DR & ESPL
6.	Future Flight Innovation Zone Fund	6x	CG/Shane Vallance
7.	Further Education Digital Action	2x	CG/Shane Vallance
8.	Mobile Boost - variation to condition	1 x	CG
9.	CDS Digital Infrastructure – position statement (late paper)	1 x to follow	Somerset Council
10.	Access to Finance Platform – transition	1 x	CG
11.	LGF/GBF Project Status Report (late paper)	1 x to follow	CG/IH

	FINANCIAL MANAGEMENT <i>Commercially confidential</i>	PAPERS	LEAD
12.	Month 10 Finance report, plus appendix A	2 x	DR/IY
13.	Run-on Insurance Quote	5 x	DR/DB
14.	a) Risk Register HotSW LEP	1	DR
	b) Transition Risk Register (late paper)	1 x to follow	AB

	OTHER TOPICS (Transition) <i>Commercially confidential</i>	PAPERS	LEAD
15.	EOY Reconciliations and wind-up process The AB will pull together a more detailed wind-up process with timetables and run it past OIC prior to the LEP Board.	verbal	AB

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Registered in England and Wales.

No. 8880546, Registered Office, Exeter Science Park, FO6, 6 Babbage Way, Clyst Honiton, Exeter EX5 2FN

16.	To compile and circulate list of LEP assets ahead of March OIC meeting (late paper)	1 x to follow	AB
17.	Summary of accountancy treatment and proposed indemnity (late paper)	1 x to follow	JV/AB
18.	AOB	verbal -	All
19.	Position Report of LEP impacted staff during the transition process for March OIC (to be sent separately to OIC members)	1 x	MR

Date of next meeting: 2 April 2024, OIC from 9:30 to 11:30 via MS Teams

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