

### AGENDA

## **Operations & Investment Committee**

## 6 February 2024 09.30 – 11.30am

### Via Microsoft Teams

	OPENING ITEMS	PAPERS	LEAD
1.	Welcome and Apologies	-	Chair
2.	Declarations of Interest	-	All
3.	Minutes and Matters Arising from OIC meeting 9 January 2024	1x	Chair

	<b>PROGRAMME MANAGEMENT</b> Commercially confidential	PAPERS	LEAD
4.	CDS Digital Infrastructure – Red Risk Project	Verbal	DR/SCC
5.	LGF – Transition/Novation Arrangements	Verbal	AB
6.	Holsworthy Agri-Business Centre Phase 2 Enabling Fund	1 x	Claire
7.	Access to Finance Platform Phase 2	1x	Claire

	FINANCIAL MANGEMENT Commercially confidential	PAPERS	LEAD
8.	Month 09 Finance report, plus appendix A	2x	DR
9.	Run-on Insurance Quote	Verbal	DR
10.	Asset Transfer Advice	1x	AB
11.	EOY Reconciliations and wind-up process	Verbal	DR/AB

	OTHER TOPICS Commercially confidential	PAPERS	LEAD
	Risk Register HotSW LEP	1	DR
12.	+ Risk Register Transition – updated version to be shared	verbal	AB
	at the meeting		
13.	AOB	-	All

Date of next meeting: 5 March 2024, OIC from 9:30 to 11:30 via MS Teams

# Creating opportunities in Devon, Plymouth, Somerset and Torbay

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