

**Minutes of
Operations & Investment Committee**

**07 November 2023
09.30am – 11.00am**

Via Microsoft Teams

Committee Attendees

VOTING MEMBERS	
Name	Title
David Bird	OIC Chair/LEP Board Member
David Ralph	HotSW LEP Chief Executive
Jane Dumeresque	LEP Board Member
Jo Currie	Somerset Council/Accountable Body
Paul Hickson	Somerset Council/Place Theme
Richard Stevens	Business Chair/LEP Board Member
Vince Flower	SAP Chair/LEP Board Member

OFFICERS IN ATTENDANCE	
Name	Title
Daniel Newman	Devon County Council/People Theme
Isaac Young	Somerset Council/Accountable Body
Julia Blaschke	Plymouth City Council/Business Theme

OBSERVERS	
Name	Title
Suzanna Bond	CLGU
Shane Vallance	Moor Economics Ltd

Item	Agenda Item	Action
OPENING ITEMS		
1.	Welcome and Apologies	
1.1	Apologies received from: <ul style="list-style-type: none"> Claire Gibson Melanie Sealey Ian Harrison Amanda Ratsey - Julia Blaschke substituting 	
2.	Declarations of Interest	
2.1	JD - declared an interest in relation ESP. PH - declared an interest in relation to DC Homes and iAero.	
3.	Minutes and Matters Arising	
3.1	September - Approved. October - Approved.	

PROGRAMME MANAGEMENT (Previously SIP) – Commercially Confidential		
4.	Somerset innovation service LGF proposal	
5.	DC Homes Growing Places Fund GPF request	
6.	LGF summary + PMO report	
7.	CDS Red Review update	
8.	Exeter Science Park GPF extension	

OTHER TOPICS		
11.	Draft of assets letter to regulator (Commercially Confidential)	Action by

FINANCIAL MANGEMENT (Previously F&R) – Commercially Confidential		
10.	Month 6 Finance report plus appendix A	

OTHER TOPICS		
12.	Risk Register (Commercially Confidential)	
13.	AOB	
13.1	None.	
Date of next meeting		
	05 th December 2023 from 9:30 to 11:30 via MS Teams	