

Minutes of LEP SIP Meeting 14/12/2021 at 09:30 – 11:30 Via Microsoft Teams

Board attendees:

David Bird, Chairman of SIP, HotSW LEP Board Member
Paul Hickson, Place Lead, HotSW LEP Management Team
Richard Stevens, Chairman Business Leadership Group, HotSW LEP Board Member
Mel Squires, Chairman Place Leadership Group, HotSW LEP Board Member
Carl Wyard, Torbay Development Agency

Officers in attendance:

Eifion Jones, Chief Operating Officer, HotSW LEP
Ian Harrison, Independent Transport Assessor
Tom Satterly, HotSW LEP PMO (minutes)
Richard Snell, HotSW LEP PMO
Melanie Roberts, SCC Accountable body
Isaac Young, SCC Finance
Ben Bryant, SCC Finance

NOTE: 4 voting members are required to be quorate. Number of voting members present in meeting: 4

NOTE FOR AUTHOR

Please mark any confidential items so that they can be removed before publishing. We, the publisher, accept no responsibility for items that are not marked and result in them being published in the public domain or any resulting consequences.

These minutes and the accompanying decision/actions table are now required to be published onto the LEP website with 10 clear working days of the meeting taking place. This may be in draft if internal LEP processes require clearance before they are finalized. The final documents must be published within 10 clear working days of being approved.

Therefore, following the process outlined above, please send the documents to LEPAdmin@somerset.gov.uk who will upload them onto the website.

Item No.	Agenda Item	Actions
1	Apologies	
	David Ralph Keri Denton Amanda Ratsey Jane Dumresque	
2	Declarations of Interest	

[illegible]

Next Meeting: Tuesday 11th January 2022

Table of Decisions

SIP Paper	Decision Required	Decision Agreed
Growing Places Fund	Repayment holiday process	Projects to be contacted requesting financial information. This will be appraised in advance of Feb SIP. Projects would be issued revised funding agreements depending on SIP's decision within 6 weeks.

DRAFT