

HotSW Skills Advisory Panel: Agenda
Date 9 September 2021
Chair: Vince Flower

Date, Time, and Venue:	9 September 2021, 14:00 to 16:00 Via Teams			
Attendees	Vince Flower, Alan Denby, Andy Berry, Bill Blythe, Carl Wyard, Chris Evans, Chris Young, Debbie Wright, Fran Stratford, Gabrielle Climie, Guy Hazlehurst, Helen Higgs, Hilary Stevens, Jackie Grubb, Jacob Coburn, Jamie Evans, Joanna Caine, John Laramy, Julie Hawker, Katy Quinn, Keri Denton, Laurence Frewin, Lee Tozer, Mel Roberts, Mark Shepherd, Mike Green, Mike Matthews, Nicola Williams, Nora Corkery, Paul Blackmore, Paul Turner, Phill Adams, Rod Davis, Rosie Bates, Sean Mackney, Sharron Robbie, Simone Marillier-Roberts, Stephen Henagulph, Steve Cardew, Stuart Elford, Suzanne Bond, Tina Brinkworth, Tony Skeel, Victoria Hatfield			
Apologies	David Ralph, Khristine Norton			
Item	Topic	Lead	Papers	Timing
1	Welcome, Housekeeping and any new Declarations	Chair		14:00 – 14:05
2	Declarations of Interest Form	Chair		14:05 – 14:10
3	Minutes of Last Meeting	Secretariat		14:10 – 14:15
4	ESF programmes – Skills Support for the Workforce, and Skills Support for Redundancy – Pam Cole	Pam Cole (Guest)		14:15- 14:45
5	Recruitment and Retention - Task Force HEROG	Phill Adams		14:45 – 15:00
6	Roundtable of Members - All	All attendees		15:00 – 15:30
7	Skills Strategy Action Plan update	Phill Adams		15:30- 15:45

**Heart of the South
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8	Update on LMI	Phill Adams		15:45 – 15:55
9	AOB Tech Charter	Chair Phill Adams		15:55- 16:00
10	Close – date of next meeting	Chair		16:00