

Agenda
Heart of the South West Local Enterprise Partnership CIC Board
Meeting
23 April 2021
from
9.30 – 11.30 am
Via Microsoft teams audio/video calling

No.	Item	Duration
1.	Welcome & Apologies	
2.	Declarations of interest	
3.	Draft minutes of 22 January Board meeting and actions arising	
4.	Questions from the public	All 15 mins
5.	Chief Executive's update and includes:- Headline events since the last meeting including updates on actions arising What's going well – What isn't going well + Appendix 1 – LEP Network ToR	20 mins
6.	Clean Growth Priorities – Claire Gibson and includes:- a) Blueprint for Clean Growth cover board paper b) Blueprint for Clean Growth	15 mins
7.	Digital Strategy & Activity update - Claire Gibson and Keri Denton (presentation to follow)	15 mins
8.	Business Plan – Eifion Jones a) Work plan board paper b) Draft Work plan (slides to follow – <i>commercially confidential</i>)	10 mins
9.	Standing items reports from LEP Subgroups a) Innovation Board update – Stuart Brocklehurst b) Skills Advisory Panel (People) update – Fiona McMillan c) Infrastructure & Place update- Mel Squires d) Business Environment update – Richard Stevens e) Strategic Investment Panel update – David Bird verbal (<i>commercially confidential</i>) f) Finance & Resources - David Bird (<i>all commercially confidential</i>) Appendix i) – financial paper for dashboard	5 mins each = 30 mins

	Appendix ii) – financial dashboard Appendix iii) - financial position as of 28 February 2021 (Forward budget -slides to follow)	
10.	ESIF update plus appendices a) ESF, b) EAFRD, c) ERDF (<i>all commercially confidential</i>)	5 mins
11.	PAPERS FOR NOTING LEP Comms & Media Report LEP Board Directors & Alternates Register LEP Endorsement Register LEP Consultation Register Skills Advisory Panel meeting notes from 21 January meeting Infrastructure & Place meeting notes from 11 February meeting Business Environment meeting notes from 20 January meeting	
12.	AOB	5 mins

Next Board meeting: - 16 July 2021, 9.30 am – 12.30 pm via MS teams or face to face TBC

Deep Dive into Specific Sector – 3 September 2021, 9.30 am - 12.30 pm via MS teams or face to face TBC

Paper	Decision
Agenda item 5 - CEX Report	The Board to agree to the working arrangements and next steps in response to the LEP review.
Agenda item 6 – Clean Growth Priorities	The Board to approve the HotSW LEP's Blueprint for Clean Growth, and the proposal that the Board has responsibility for monitoring progress towards delivery of the clean growth priorities. The paper also highlights five priorities that we will pay particular attention to over the next 12 months.
Agenda item 8 – Business Plan	Board members are requested to <ul style="list-style-type: none"> a) review the plan and provide feedback to eifion.jones@heartofswlep.co.uk by 30th April b) agree to delegate sign-off of the final plan to the Chair of F&R and the Chief Executive.
Agenda item 9a) – Innovation update	The Board to approve the membership and Terms of Reference.