

**Agenda**  
**Heart of the South West Local Enterprise Partnership CIC Board**  
**Meeting**  
**22 January 2021**  
**from**  
**9.30 – 11am**  
**Via Microsoft teams audio/video calling**

**Covid Recovery Planning Update**  
**11.15am- 12 noon**

No.	Item	Duration
1.	<b>Welcome &amp; Apologies</b>	
2.	<b>Declarations of interest</b>	
3.	<b>Draft minutes of 27 November Board meeting and actions arising</b>	
4.	<b>Questions from the public</b>	<b>All 15 mins</b>
	<b>Presentation – Draft HotSW Skills Strategy – Fiona McMillan &amp; Phill Adams</b> (cover paper and draft strategy to be forwarded as late papers)	<b>20 mins</b>
5.	<b>Chief Executive’s update and includes:-</b> Headline events since last meeting including updates on actions arising Confirmation of Fiona Macmillan as vice chair for 12 months and John Laramy as FE Rep Key Headlines of Annual Performance Review Submission ( <i>commercially confidential</i> ) What’s going well – What isn’t going well	<b>20 mins</b>
6.	<b>Standing items reports from LEP Sub- groups</b>  a) <b>Innovation Board update – Stuart Brocklehurst</b> b) <b>Skills Advisory Panel (People) update – Fiona McMillan</b> c) <b>Infrastructure &amp; Place update including Natural Capital - Mel Squires &amp; Paul Hickson</b> d) <b>Business Environment update – Richard Stevens</b> e) <b>Strategic Investment Panel update – David Bird verbal</b> <i>(commercially confidential)</i> f) <b>Finance &amp; Resources - David Bird</b> ( <i>all commercially confidential</i> ) <b>Appendix i) – financial dashboard</b>	<b>5 mins</b> <b>5 mins</b> <b>20 mins</b>  <b>5 mins</b> <b>5 mins</b>  <b>5 mins</b>

Appendix ii) – financial position as at 31 March 2021		
7.	ESIF update plus appendices a) ESF, b) EAFRD, c) ERDF ( <i>all commercially confidential</i> )	5 mins
8.	<p><b>PAPERS FOR NOTING</b></p> <p>LEP Comms &amp; Media Report (not available)</p> <p>LEP Board Directors &amp; Alternates Register</p> <p>LEP Endorsement Register (nothing yet for this year)</p> <p>LEP Consultation Register (nothing yet for this year)</p> <p>Skills Advisory Panel meeting notes (no further meetings since 17 September)</p> <p>Infrastructure &amp; Place meeting notes – meeting 10 November 2020</p> <p>Business Environment meeting notes – (no further meetings since 6 October)</p>	
9.	<p><b>AOB</b></p> <p><b>Post meeting Discussion on Covid-19 – Recovery Plan</b></p> <p><b>Build Back Better</b></p> <ul style="list-style-type: none"> <li>a) Impact Update</li> <li>b) Response support including discretionary grants</li> <li>c) Feedback on local recovery plans</li> <li>d) Building Back Better and Pipeline development</li> <li>e) Next steps</li> </ul>	45 mins

**Next meeting: - 19 February 2021 LEP Board Deep Dive into Tourism sector  
9.30 – 11.30am virtually via MS teams**

**Next Board meeting:- 23 April 2021 9.30am – 12.30pm face to face or via MS  
Teams TBC**

Paper	Decision
Skills presentation	Confirm Skills Strategy sign off process with the proposal for Fiona McMillan and David Ralph to approve the final version running into March.
5. Chief Executive's Report	Confirm the appointment of Fiona Macmillan as vice chair for a further year and John Laramy as FE Representative (to complete a full 3 year term)
5. Chief Executive's Report	Agree on next steps on Covid – 19 response including plans to Build Back Better and the emerging pipeline.