

Minutes of Finance and Resources Committee

08th December 2020, 09:30 - 11:00

Via

Microsoft Teams

Committee Attendees:

Amanda Ratsey	Plymouth City Council/Business Theme
Ben Bryant	Somerset County Council/Accountable Body
Carl Wyard	Torbay Development Agency
David Bird	Santander/LEP Board Member
David Ralph	HotSW LEP CEO
Eifion Jones	HotSW LEP
Isaac Young	Somerset County Council/Place Theme
Keri Denton	Devon County Council/People Theme
Mel Roberts	Somerset County Council/Accountable Body
Paul Hickson	Somerset County Council/Place Theme
Richard Stevens	Plymouth City Bus
Corinne Matthews	HotSW LEP

Summary of actions from meeting

Meeting	Item	Action	Action by	Completed?
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Summary of actions carried forward from previous meeting

Meeting	Item	Action	Action by	Completed?
Oct 20	7.1	This is the first of the new reports bringing the OKRs to F&R - the aim of which is to replace the key deliverables previously captured within the SLAs. This document is a working draft as there is still some further work to do to ensure consistency in terms of reporting and that they are more outcome focused. MR and EJ to pull this forward throughout Q3 and Q4.	MR/EJ	COMPLETE

1.	Welcome and Apologies	Action by
1.1	None	

2.	Declarations of Interest	
2.1	None	
3.	Minutes and Matters Arising 3 November 2020	
3.1	Formally requested that a central log is maintained to record all decisions made by the group, this will be created and maintained by the designated minute taker.	
3.2	Noted that all actions are now complete. Need to amend the time of the next meeting so it is correct.	
3.3	Agreed.	
4.	Outturn report month 7 and appendices a) b – (Commercial Confidential)	
5.	Nuclear Supply Chain Support – (Commercial Confidential)	
6.	Growth Hub Brexit Funding – (Commercial Confidential)	
7.	Observatory Funding – (Commercial Confidential)	
8.	Freeports Business Case – (Commercial Confidential)	
10.	Risk Register Review – (Commercial Confidential)	
10.	AOB	
10.1	None	

Next Meeting: 07 January 12.00pm – 01.30pm - via Microsoft teams teleconference TBC