

Minutes of Finance and Resources Committee

05th May 2020, 09:30 - 11:00

Via
Teleconference

Committee Attendees:

Amanda Ratsey	Plymouth City Council/Business Theme
Ben Bryant	Somerset County Council/Accountable Body
David Bird	Santander/LEP Board Member
Eifion Jones	HotSW LEP
Keri Denton	Devon County Council/People Theme
Mel Roberts	Somerset County Council/Accountable Body
Richard Stevens	Plymouth City Bus/LEP Board Member

Summary of actions from meeting

Item	Action	Action by	Completed?
5.1	2020-21 delivery plan LEAF report to be reflected in the 2020-21 delivery plan.	EJ	Completed

Summary of actions carried forward from previous meeting

Item	Action	Action by	Completed?
9.1	AOB <ul style="list-style-type: none"> SLAs 2020/21 currently being updated and ready to be signed. Progress for 2019/20 to be presented to the June F&R ESIF funding decisions - ESF progressing. 9 applications in the pipeline - 3 with imminent FA. 6 still in appraisal - pushing for end July. EJ to follow up with Phill and Claire at DWP - letter to be sent. 	MR EJ	

1.	Welcome and Apologies	Action by
1.1	Apologies received from; Carl Wyard, TDA; David Ralph, CEO and Paul Hickson, SCC.	
2.	Declarations of Interest	
2.1	Richard Stevens - Growth Hub and Chamber Keri Denton - Growth Hub and Digital Futures role	
3.	Minutes and Matters Arising 7 April 2020	
3.1	Good minutes. See notes in actions column. Agreed subject to minor amendment.	
4.	Annual Performance Review update	
4.1	Eifion circulated the write up of review at end January. All sections were assessed good / met. Follow up actions are detailed within the report: Scrutiny needs most work; Oceansgate in progress but slightly delayed. Becky (?) new Area Director at CLGU joined SIP call and provided good feedback on running of the LEP. F&R provided thanks to all.	
5.	LEP Financial Outturn Report 2019/20 plus annexes A, B (<i>Commercially Confidential</i>)	
6.	Digital Sector Lead (<i>Commercially Confidential</i>)	
7.	LEP underwriting commitment to Growth Hub (<i>Commercially Confidential</i>)	
8.	Risk Register Review (<i>Commercially Confidential</i>)	
9.	AOB	
9.1	SLAs 2020/21 currently being updated and ready to be signed. Progress for 2019/20 to be presented to the June F&R.	MR
9.2	ESIF funding decisions - ESF progressing. 9 applications in the pipeline - 3 with imminent FA. 6 still in appraisal - pushing for end July. EJ to follow up with Phill and Claire at DWP - letter to be sent.	EJ

Next Meeting: 09th June 9.30 – 11.00am teleconference TBC nearer the time