

**Minutes of LEP SIP Meeting
06/08/2019 at 10.00-11.30
at
NFU, Rosemoor Court, Pynes Hill, EX2 5TU**

Board attendees:

*Amanda Ratsey, (by phone) Business Lead, LEP Management Team
Carl Wyard, (on behalf of Alan Denby), Torbay Development Agency
David Ralph, LEP Chief Executive
Keri Denton, People Lead, LEP Management Team
Paul Hickson, Place Lead, LEP Management Team
David Bird, Chairman of SIP, LEP Board Member*

Officers in attendance:

*Eifion Jones, Chief Operating Officer, HotSW LEP
Ben Bryant, SCC Accountable Body
Mel Roberts, SCC Accountable body
Mel Sealey, LEP PMO
Tom Satterly, LEP PMO (minutes)
Ian Harrison, Independent Transport Assessor
Suzanne Bond (Cities and Local Growth Unit BEIS)*

Others in attendance:

N/A

NOTE: 4 voting members are required to be quorate. Number of voting members present in meeting: 6

NOTE FOR AUTHOR

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These minutes and the accompanying decision/actions table are now required to be published onto the LEP website with 10 clear working days of the meeting taking place. This may be in draft if internal LEP processes require clearance before they are finalised. The final documents must be published within 10 clear working days of being approved.

Therefore, following the process outlined above, please send the documents to LEPAdmin@somerset.gov.uk who will upload them onto the website.

Item No.	Agenda Item	Actioned By
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1	Apologies	
	Richard Stevens Fiona McMillan Barbara Shaw Helena Davison	N/A
2	Declarations of Interest	
	Keri Denton – Growth Hub	N/A
3	Minutes from Last SIP Meeting June 2019	
	Minutes from previous meeting were approved. Actions follow up. DR has written to government re. APR process.	
4	For Decision - Investment Programme Business Cases and Project Changes	
4.1	Growing Places Fund	
	No update	
4.2	Growth Deal	
	<p>Connecting Devon and Somerset</p> <p>Connecting Devon and Somerset (CDS) and the HotSW LEP have met to discuss the progress of CDS.</p> <p>KD provided a breakdown of the financial figures tied up in the 3 CDS Growth Deal projects, appx £2.5m 4G GD1, £10.1m Airband & Gigaclear (£6m GD2, £4m GPF), £8m GD3. Discussion highlighted that still on course for the GD3 project spend and potential, if needed, to utilise the £2.5m 4G funding for “backhaul” work – removing blockages to enable mobile operators to invest. Main risk therefore is around the GD component of the Airband & Gigaclear work</p> <p>Points raised</p> <ul style="list-style-type: none"> • Potential contingency plan as below: <ul style="list-style-type: none"> a) Extend £6m of £10.1m to March 2023: via DCMS. Note that £1m has been spent already and £1m of GPF which could be transferred to GD so could reduce the request to £4m b) £2.5m 4G monies to backhaul c) Potential for utilisation of any released funding through ULGF, transport, Growth Hub & FE, noting March 2021 spend deadline • ACTION – contingency plan to be firmed up. -. Theme leads to progress. • ACTION – MS to check Growth Deal 3 allocation figure for CDS 	<p>KD/AR/IH</p> <p>MS</p>

6	Strategic Agenda Items	
6.1	ESIF Update	
<p>EJ provided an update on ESIF</p> <ul style="list-style-type: none"> • 2 remaining ESF calls go live next week. • HotSW EARFD allocation has more applications than the allocation. There is the possibility that the Rural Payment Agency's national reserve approach will see unused national funds put to applications from the HotSW area. The LEP is working with the RPA to confirm. 		
7	AOB	
<p>DECISION – Attendees of the next SIP meeting to take part in a workshop for the Digital Strategy.</p>		

Next Meeting: 05/09/2019

Table of Decisions

SIP Paper	Decision Required	Decision Agreed
Growth Hub	Decide between one of the three recommendations in paper provided	Option 2 was agreed to be the way forward subject to due diligence work being undertaken around the funding avenues.
Email Decisions (between July and August SIP meetings)		
Flood Action Plan	Approve variation to project	Approved.
Marsh Barton	Approve final figure transferred from other projects, an additional £42k of LGF funding over the original estimate.	Approved.