

Minutes of Finance and Resources Committee

04th July 2019, 12:00 – 13:00

At

Offices of NFU in the South West, Exeter

Committee Attendees:

Amanda Ratsey	Plymouth City Council/Business Theme
Ben Bryant	Somerset County Council/Accountable Body
Carl Wyard	TDA
Diane Dimond	Petroc/LEP Board Member
Eifion Jones	HotSW LEP
Keri Denton	Devon County Council/People Theme
Mel Roberts	Somerset County Council/Accountable Body

1.	Welcome and Apologies	Action by
1.1	Apologies received from: David Bird, David Ralph, Mel Squires, Richard Stevens and Paul Hickson	
2.	Declarations of Interest	
2.1	None	
3.	Minutes and Matters Arising 4 June	
3.1	4.1 actions to be completed by Ben. Agreed that accounts will be published in July. Update to be brought back to next meeting. 7.1 recruitment progressing - advert recently launched. 8.1 KPIs to be included. EJ to action and circulate via email.	BB EJ
3.2	Minutes agreed.	
4.	Financial Report Month 2 inc. Appendices A & B, plus 7 project papers <i>(Commercially confidential)</i>	
5.	Risk Register Review <i>(Commercially confidential)</i>	
6.	Update on Annual Conference	
6.1	Updated paper circulated by Janet on 4 July.	
6.2	Paper developed in consultation with Theme representatives. F&R asked to review agenda.	

	<p>Suggestions:</p> <ul style="list-style-type: none"> • Reduce focus on strategy and focus on opportunities/sectors relating to LIS. • Thematic sessions don't flow - there is likely to be overlap in discussions across each. Thematic considerations will come through the opportunities discussions. • How do we incorporate research pieces into these discussions - can we ask consultants to report back? • Upload information on to LEP website - presentations, video etc for those unable to attend. • Policy Lab - can they help facilitate the sessions? <p>EJ to take on board these suggestions and refine the programme in consultation with Management Team.</p>	EJ
6.3	F&R noted and welcomed that costs have been reduced.	
7.	AOB	
7.1	None	

Next Meeting: 06th August, 12:00 - 13:30 at offices of NFU in the South West, Exeter