

**Heart of the South-West LEP CIC Board Agenda
18 September 2018
from
10.00am – 1.00pm
Petroc,
Tiverton Campus,
EX16 6SH**

- 1 Welcome & Apologies**
- 2 Declarations of interest**
- 3 Draft Minutes of last meeting 17 July, 2018**
- 4 Questions from the public**
- 5 Chief Executive's report incorporating a number of:**
 - Strategic papers: -**
 - 5.1 LEP Review Geography + Next Steps Annexes A – D (commercially confidential)**
 - 5.2 HotSW Productivity Strategy Delivery Plan + Draft Delivery Plan, + (Opportunities 4.0, to be handed out on the day)**
 - 5.3 LEP Communications Strategy 2018/19**
 - Operational papers: -**
 - 5.4 Terms of Reference Innovation Board**
 - 5.5 ESIF update (commercially confidential)**
 - 5.6 HotSW LEP CIC accounts (dormant)**
- 6 Papers for noting:**
 - Comms & Media Monitoring**
 - Chairman's Activity Report**
 - LEP Board Directors & Alternates Register**
 - LEP Endorsement Register**
 - LEP Consultation Register**
- 7 AOB**

Table of decisions

Board Paper	Decision
5.1 LEP Review	<p>That the LEP Board:</p> <ul style="list-style-type: none"> • notes the approach proposed • agrees the proposal to delegate final sign-off of the LEP's responses to F&R • agrees the outline response on the geography question. •
5.2 Productivity Strategy Delivery Plan	<p>That the LEP Board</p> <ul style="list-style-type: none"> • notes the progress in the delivery plan and endorses its direction and content • endorses the communication document • notes the request for feedback on both documents by 17.00 on 25 September
5.3 Communications Strategy	The Board notes this paper
5.4 Draft Innovation Board Terms of Reference	The Board agrees the Terms of Reference
5.5 ESIF update	The board notes this paper
5.6 Draft HotSW LEP accounts	The board agrees to sign off the accounts