

Action Log from Board minutes January – May 2018 (J Powell July 2018)

Action	Completed	Carried Forward	Completed
<p>January Board c/f Action: The prioritisation and business case testing of the Project Pipeline and Growth Deal (GD) 3 projects will be revisited, once the productivity plan has been finalised (to be brought to the March Board meeting) and a delivery Plan has been agreed.</p>		<p>This was delayed due to the rescheduling of the HotSW Joint Committee and will now be brought to the May LEP Board meeting.</p>	<p>This was subsequently discussed after agenda item 4, within the presentation entitled 'Productivity Strategy Delivery Plan'. The HotSW Productivity Plan" was formally signed off in May with the delivery plan and investment framework now being developed. The LEP project pipeline will be revisited within this approach to ensure any it aligns with the agreed opportunities and satisfies the conditions within the investment framework. This item is now discharged.</p>
<p>January Board c/f Action: With regard to District representation on the board, it was agreed to defer this until April 2018, when the Ministerial led review into the future of LEPs will be published in case any specific recommendations to board make-up are made.</p>		<p>This has also been delayed by Gov't and is not likely now till early Summer.</p>	
<p>January Board c/f Action: Volunteers are requested to establish a Steering Group of Leaders from business, education and local authorities to guide the Great South West (GSW) work, to make themselves known to the CEX after the Board meeting.</p>	Completed		
<p>January Board Action: To make the CEX aware of any partner/s struggling to get their claims through DCLG and the LEP will escalate, to resolve the issues as quickly as possible.</p>	Completed		
<p>January Board Action: to circulate a summary of the Productivity Strategy consultation responses to the Board.</p>	Completed		

January Board Action: For the Joint Committee to concentrate on those topics/issues for the HotSW area that can be progressed in the short-term and table at the next Board meeting.	Completed		
January Board Action: to ensure the CEX Job Description is amended to reflect the changing environment in which the post will operate. Also, to highlight the requirement to work across the Local Authorities/Joint Committee; and to ensure salary is advertised within a range. The final amended version to be circulated to the Board prior to recruitment going live.	Completed		
January Board Action: To provide clarity on Comms Media and Monitoring Report off line HH/HL	Completed		
March Board Action: A GSW update paper will be tabled at the May Board meeting to report on progress, objectives and current linkages between LEPs for clarification as to the direction of travel.	Completed		
March Board Action: to ensure the final copy of the Strategy is circulated to the Board.	Completed		
March Board Action: to encourage JC engagement with local MPs to garner support and update on the Strategy.	Ongoing		
March Board Action: To add an LA Director into the task and finish group to accept & agree the LEP Business Plan and Budget 18/19.	Completed		
March Board Action: To consider the pace and framework of EZs, especially Oceansgate, the overall retention of marine bases, RAF Chivenor, the utilisation of skills from job losses across to other sectors and the Career Learning Pilot can help mitigate potential job losses and to consider these within the Delivery Plan and take as agenda item to the JC.	Completed		
March Board Action: Further discussion on scrutiny to be taken off line by LA Board Directors.	Ongoing		
March Board Action: To consider the possibility of the LEP writing on behalf of the LEADER groups a letter to DWP fast-tracking the LEPs asks for further open calls and urging DWP to commit appropriate resources to enable this and clarity on future opt-in arrangements.	Completed (things have progressed, informed within ESIF update)		

March Board Action: It is recommended that the forthcoming LEP Network CEX / Chair session with DfES's Permanent Secretary) is used to highlight the importance of securing currently unallocated ESF within LEP areas.	Completed		
March Board Action: For Mel Squires from NFU and board director to share what the NFU has written on behalf of farming with regard to ESIF allocations.	Completed		
May Board Action: An Innovation Board should be an early priority for David Ralph as he considers how we reorientation our resources and governance around the enablers and opportunities.			
May Board Action: To review resources for technical assistance available within the Growth Hub to help support innovation.			
May Board Action: For the People Leadership Group to consider drawing up a document spelling out the implications of ESIF projects that are at risk of not being funded in order to draw local MPs attention to.			