

**Agenda
Finance and Resource Group**

4 December 2018, 12 noon – 1.30pm

Offices of Santander, Milford House, Pynes Hill, Exeter, EX2 5TH

- 1. Welcome and Apologies**
- 2. Declarations of Interest**
- 3. Minutes and Matters Arising 8 November 2018** (*in parts commercially confidential*)
- 4. Draft Articles – next steps & advice to undormantise the company** (*commercially confidential*)
- 5. Office accommodation at ESP**
- 6. Review of Last year’s annual conversation** (*commercially confidential*)
- 7. Update on IT support contractor** (*commercially confidential*)
- 8. Financial Report Month 7, Forward Budget & appendices a – d)** (*commercially confidential*)
- 9. Risk Register Review** (*commercially confidential*)
- 10.AOB**

Date of next meeting: 8 January 12 noon -1.30pm at Santander offices

Creating opportunities in Devon, Plymouth, Somerset and Torbay

Heart of the South West LEP CIC, is a Community Interest Company Limited by Guarantee.

Registered in England and Wales.

No. 8880546, Registered Office, PO Box 805, Exeter, Devon, EX1 9UU