

Minutes of Finance and Resources Committee
24 May 2018
at
Santander, Pynes Hill, Exeter

Committee Attendees:

Julia Blasche, Plymouth City Council (via dial in)
Ben Bryant, Somerset County Council
Carl Wyard, TDA
Chris Garcia, LEP
Diane Dimond, (Chair) Petroc and LEP Board Member
Eifion Jones, LEP
Phill Adams, Devon County Council
Melanie Roberts, Somerset County Council (minutes)
Paul Hickson, Somerset County Council
Mel Squires, NFU and LEP Board Member

Apologies:

David Bird, Santander and LEP Board Member
Alan Denby, TDA
Amanda Ratsey, Plymouth City Council
Keri Denton, Devon County Council

1.	Welcome and Apologies	Action by
1.1	Diane welcomed members to the call. Apologies were received.	
2.	Declarations of Interest	
2.1	Julia Blasche declared an interest in respect of the Marine Sector specialist.	
3.	Minutes and Matters Arising	
3.1	<p>Minutes agreed subject to the following comments:</p> <ul style="list-style-type: none"> • Actions at 4.2 <ul style="list-style-type: none"> ○ ToR will be published on 25/5/18. ○ Governance Structure to be added to the June Agenda which will include a discussion on the Thematic Groups. • Actions at 5.2 are picked up under the agenda items; also to note that SCC have contributed £2k bringing the balance £3,774. This will be considered by the DSP. • Actions at 5.4 <ul style="list-style-type: none"> ○ UGF topslice reporting to be resolved. ○ SLA cost to be considered as part of the Governance discussions. <p>All other actions are either complete or covered under the agenda items.</p>	<p>MR CG</p> <p>BB</p>

4.	Resources	
4.1	Marine Specialist (CONFIDENTIAL)	
4.2	<p>GDPR</p> <p>a) Eifion confirmed that the LEP are working with SCC data controller to ensure compliance with GDPR and PECR regulations. Guidance stipulates that we need to demonstrate we're working towards full compliance by deadlines.</p> <p>b) The SLA templates need to reflect the ability to share data between partners. This is work in progress and Mel will share proposals once finalised.</p> <p>c) GDPR compliance to be included on the Risk Register.</p>	<p>MR</p> <p>EJ</p>
	Finances (CONFIDENTIAL)	
4.3		
4.4		
4.5		
5.	Risk Register Review (Confidential)	
5.1		
6.	Performance Reviews (GPF, Growth Deals, ESIF)	
6.1	<p>SIP Highlight Report/Programme Summary</p> <ul style="list-style-type: none"> • Paper to be presented to next SIP on transport feasibility study on West Somerset Railway – transport excellence funding (DfT ringfenced) will be used. • J25 project and funding will be reviewed at SIP. 	
6.2	ESIF	
7.	AOB	
7.1	None.	

Next Meeting: 26 June 2018, 10.00 – 12:30 at Petroc, Tiverton.