

Minutes of Finance and Resources Committee

8th November 2018, 12:00 - 13:30

At

Offices of Santander, Milford House, Pynes Hill, Exeter, EX2 5TH

Committee Attendees:

David Ralph	HotSW LEP CEO
Eifion Jones	HotSW LEP
Keri Denton	Devon County Council / People Theme
Ben Bryant	Somerset County Council / Accountable Body
Carl Wyard	TDA
David Bird	Santander / LEP Board Member (Chair)
Amanda Ratsey	Plymouth City Council / Business Theme
Mel Roberts	Somerset County Council (Minutes)
Diane Dimond	Petroc / LEP Board Member

1.	Welcome and Apologies	Action by
1.1	Paul Hickson - Somerset County Council / Place Theme Mel Squires - NFU / LEP Board Member Alan Denby - TDA Richard Stevens - Plymouth City Bus	
2.	Declarations of Interest	
2.1	None	
3.	Minutes and Matters Arising 27 September 2018	
3.1	First scrutiny committee meeting took place on 2nd November; the notes of meeting will be circulated.	DR
3.2	Annual assurance statement will be discussed at the next meeting; the Annual Review will be taking place in early January 2019.	
3.3	Minutes agreed.	
4.	19/20 delivery plan and LEP target operating model (CONFIDENTIAL)	
5.	Resources (CONFIDENTIAL)	
	Finances (CONFIDENTIAL)	

6.	Risk Register Review (CONFIDENTIAL)	
7.	LEP Performance Review/Annual LEP Conversation	
7.1	MR summarised discussions at the national working group. Nothing of significance to note at this time but confirmed that revised documentation is due imminently. A further update will be provided following the next weeks working group.	MR
7.2	The annual review has been scheduled for either 9/10 January 2019. In addition to the core invitees (CEO, Chair, S151) F&R confirmed that David Bird, Ben Bryant and the PMO would be invited. It was also suggested that the Chair of Scrutiny should be considered if appropriate once the guidance is released.	
8.	AOB (CONFIDENTIAL)	

Next Meeting: 4th December 18, 12:00 - 13:30, Santander Offices

DRAFT