

# Heart of SW LEP Board meeting

## Paper 4.4 July 2017

**Report title:** GSW Board Governance

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**Report theme:** Board

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### **Purpose of the report**

A wide range of leaders from organisations across the South West of England (including from the public, business and education sectors) have been discussing how they can add value through cross LEP working and work together under a common banner to enable a common strategy for increased productivity and prosperity for all. Great South West is the working title for this.

To date this has been guided by an informal group of leading business leaders with a common interest in increasing prosperity in the region. This paper proposes for our LEP's agreement how this can now be formalised – similar papers are going to the boards of other LEPs in the SW.

### **Recommendations**

1. To agree the principals for GSW governance
2. To agree who should represent HotSW on the Leaders Forum

### **Background**

A short presentation will be provided at the Board on Great South West.

To ensure the smooth development of the Great South West brand as well as to ensure that stakeholder engagement is effective it is clear that we now need to develop a level of governance. It is proposed that we have 2 levels:

- Management Group
- Leaders Forum

## **Management group**

Purpose - To provide strategic coordination, ensuring all areas/parties are involved and considered, to be accountable to define clear roles and responsibilities and actions in developing GSW

Structure - The group will be made up of representatives from public, business and education sectors in the region as follows:

- 6 Chief Executives drawn from the LEPs across the region as well as senior representatives from both public and private sector organisations. This will be the CEX of each 6 LEPs – the WoE LEP at the moment has said they do not want this brand to apply to their area but will continue to be invited to participate.
- 3 Public Sector representatives; as follows:
  - SW Councils CEX (Bryony Holden)
  - LA CEX put forward from SW Councils
  - ADEPT representative
- 3 Business representatives; as follows:
  - CBI – Deborah Waddell
  - Leading business (Pennon)
  - University representative - tbc

## **Leaders Forum**

Purpose - To work as an effective group to lead decision making, to encourage collaborative working and develop key partners and stakeholders, to set objectives, to evaluate work carried out, ensure compliance, monitor and scrutinise activity (general and financial) and ensure impact.

The Leadership Forum would meet approx. 3 times a year but would receive regular (monthly) updates between these times, to keep up to speed with the work going on.

Structure - The intention is for the leadership group to have a good level of representation from business and the education sector across the whole region. The LEPs will be responsible for inviting the attendees in each of their areas to ensure across the whole there are a good mix of businesses, education providers as well as local authorities. In the event any one LEP doesn't participate businesses or other representatives from that area can be nominated by the CBI or the main local Chamber. Membership will also include management group members.

*It is important to the success of this group that we restrict attendance to Leaders (ie Operational Unit Chief Exec, Director or Chairman level or equivalent within an organisation) and do not allow substitutes or consultants to attend in their place as this will dilute the effectiveness of the group.*

Each LEP should nominate:

- 4 x business Leaders – CEX/Chairs of organisations (no substitutes or consultants)
- 1 x HE representative per every 2 HE's in an area – Principal or member of the SMT (no substitutes)
- 2 x LA representatives (from 2 different LA's – CEX/Leaders – no substitutes)

Steve Hindley is the Forum Chairman. So in HotSW it is proposed that the 4 business members are the current attendees of the Leaders Forum:

- Stuart Brocklehurst
- Richard Stevens
- Simon Barker
- Karl Tucker

We will ask the HotSW Council Leaders to put forward the 2 LA representatives and the HE institutions to nominate their representatives.