

**Minutes of HotSW LEP CIC AGM
3 October 2016
at
Sandy Park Conference Centre, Exeter**

Member Attendees:

Adam Chambers
 Andrew Leadbetter
 Andrew Moulding attending for East Devon District Council
 Barbara Shaw
 Chris Evans attending for Exeter University
 David Hall
 Frances Brennan
 Gordon Oliver
 Harvey Siggs
 Ian Bowyer
 Judith Petts
 Martha Wilkinson
 Nick Ames
 Stephen Bird
 Stephen Criddle
 Steve Hindley
 Tim Jones

Apologies:

Martin Brown
 Nick Engert
 Paul Diviani for East Devon District Council
 Steve Smith for Exeter University
 Simon Barker

Agenda item	Action
<p>1. Welcome to all by the Chair, Steve Hindley The AGM took place at 17.15, immediately after the LEP's Business Conference and was open to any member of the business public to attend. Apologies as above.</p>	
<p>2. Chair's Report This was delegated to Eifion Jones, the LEP's Head of Strategy and Operations to present a power-point</p>	

Creating opportunities in Devon, Plymouth, Somerset and Torbay



<p>presentation which highlighted the main achievements of the LEP from April 2015 - 2016 and covered; reminding all of the LEP's Strategic Economic Plan and its vision statement; a summary of investment secured, what programmes it is managing and delivering; who it has partnered with in order to influence and finally looked ahead to opportunities for 2016 /17. (see attached)</p>	
<p>3. Adoption of Accounts (see attached copy of report of Directors and Unaudited Financial Statement 1 April 2015 – 31 March 2016) There was an explanation given to the effect that the LEP is a dormant company for accounting purposes, with no bank account, as all funding is held by our Accountable Body - Somerset County Council which gives assurance that all systems and processes used are compliant, hence the nil balances on the accounts. The accounts were tabled and all members were in agreement to adopt.</p>	
<p>4. AOB Julie Hawker of Cosmic: Q - Concerns that many of the existing private sector board members are approaching the end of their 6-year term next summer and how will these be replaced? A- The Chair reassured everyone that future vacancies would be widely advertised to encourage those with the necessary expertise required to apply.</p>	
<p>5. Thank & Close The Chair thanked all for attending, highlighting colleagues and partner's efforts for contributing to another successful Conference and AGM and to partners for their continuing support throughout the year. Meeting closed at 17.50.</p>	