

**Minutes of HotSW LEP CIC AGM  
21 September 2015  
at  
Exeter Racecourse, Exeter**

**Member Attendees:**

Adam Chambers  
 Anthony Payne attending for Plymouth City Council  
 Barbara Shaw  
 Chris Evans  
 David Hall attending for Somerset County Council  
 Frances Brennan  
 Gordon Oliver attending for Torbay Council  
 Harvey Siggs attending for Mendip District Council  
 Martha Wilkinson  
 Martin Brown  
 Nick Ames  
 Paul Diviani attending for East Devon District Council  
 Richard Stephenson  
 Simon Barker  
 Stephen Bird  
 Stephen Criddle  
 Steve Hindley (Chair)  
 Tim Jones

**Apologies**

Andrew Leadbetter for Devon County Council  
 Nick Engert

<b>Agenda item</b>	<b>Action</b>
<p><b>1. Welcome to all by the Chair, Steve Hindley</b>            The AGM took place at 18.30, immediately after the LEP's Business Conference and was open to any member of the business public to attend.  <b>Apologies as above</b></p>	
<p><b>2. Chair's Report</b>            This was divided into two parts and Steve Hindley, the Chair delegated this to:-            The first part comprising a power point presentation by Chris Garcia, LEP Chief Executive which covered the LEP's achievements (see attached).</p>	

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<p>The second part comprising a power point presentation by Paul Taylor, the LEP's Head of Strategy and Operation covering the Heart of the South West LEPs Review 2014/15 and Interim findings (see attached).</p>	
<p><b>3. Adoption of Accounts</b> (see attached copy of report of Directors and Unaudited Financial Statements 6 Feb 2014 – 31 March 2015). There was a short discussion to explain that the LEP is a dormant company for accounting purposes, as all monies are held by our Accountable bodies which are Somerset County Council and Devon County Council, hence the nil balances on the accounts. Company members all in agreement to adopt.</p>	
<p><b>4. AOB</b> None.</p>	
<p><b>5. Thank &amp; Close</b> The chair thanked all for attending, highlighting colleagues efforts for contributing to a successful Conference and AGM and for partners for their continuing support throughout the year. Meeting closed at approx. 18.45</p>	

## Creating opportunities in Devon, Plymouth, Somerset and Torbay

Heart of the South West LEP CIC, is a Community Interest Company Limited by Guarantee.

Registered in England and Wales.

No. 8880546, Registered Office, PO Box 805, Exeter, Devon, EX1 9UU

