

# Local Enterprise Partnership

Creating opportunities in Devon, Plymouth, Somerset and Torbay

**HotSW LEP People Group Meeting**  
**Monday 24<sup>th</sup> November 2014**  
**2nd floor, Room 4, The Hayridge, Devon Centre,**  
**Exeter Hill, Cullompton, EX15 1DJ,**

**Present:**

Stephen Criddle (Chair)

Catherine Stevens

Lorraine Jackson

Rod Davis

Keri Denton

Phil Brownsord

Chris Garcia

Phillip Harall

Tony Skeel

Mark Shepherd

**Apologies:**

Sara Vincent

Sally Kittle

Jennie Chapman

Judith Harwood

Rupert Cox

Steve Wollett

Carl Wyard

Debbie Passmore

HotSW LEP

Big Lottery Fund

Department for Work &amp; Pensions

Devon &amp; Somerset Training Provider Network

HotSW LEP

EEF

HotSW LEP

FSB

Skills Funding Agency

EHOD ESB

North Devon ESB

Department for Work &amp; Pensions

Business Forum

Plymouth City Council

Somerset Chamber

South West Forum

Torbay Economic Development Company Ltd

Torbay Economic Development Company Ltd

Ref.	Agenda item	Lead
1.	<b>Welcome and Introductions / Apologies</b>	SC
	The Chair welcomed the group to the table and confirmed apologies received.	
2.	<b>LEP Employment &amp; Skills Conference feedback / EU SIF update</b>	CG
2.1	<p><b>EUSIF:</b>  CG reported possible delays in the signing off of the ESIF OP by the Commission which would potentially delay the issue of initial calls for ERDF projects. It was hoped that ESF and EAFRD projects would not be delayed.</p> <p>Further guidance is awaited from DCLG on the scale of delays and whether they can put in place mitigation measures so that initial calls still go out before the existing programme ends.</p>	

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2.2	<p><b>LEP Employment &amp; Skills Conference feedback:</b></p> <p>KD reported back and presented a summary of key aspects arising.</p> <p>Other feedback noted for future events was:</p> <ul style="list-style-type: none"> <li>• Desirability of more LEP Board Members at events</li> <li>• More explanation around the different organisations roles</li> </ul> <p>KD noted the matrix will be updated next week, with a further Consultation period due to end of January 2015.</p> <p><i>Action: KD to distribute updated matrix</i></p>	KD
3.	<p><b>Growth Deal 1</b></p>	KD
	<p>KD reported that GD1 was moving forward with HotSW LEP and SFA having agreed the MOU.</p> <p>Skills projects for Bridgwater College, Somerset College and City College Plymouth are being asked to prepare detailed business cases for early January 2015. HPTA investment priority would be progressed in early 2015.</p>	
4.	<p><b>Growth Deal 2 update</b></p>	KD
	<p>The size of the national pot is still unclear. The Autumn Statement might help to clarify this, but discussions with government departments are ongoing.</p> <p>Concern was expressed that a very low award might result in no skills proposals being funded under Growth Deal 2.</p>	
5.	<p><b>Construction Project</b></p>	KD
	<p>Frances Brennan and Vaughan Lindsey have been leading on this, presenting to the November LEP Board, where it was agreed that the People Group would take oversight for bringing forward recommendations.</p> <p>A key intention is to work with CITB to ascertain and analyse emergent construction need and future forecasting, to gain better, more 'granular' understanding of the future sector and to establish a timeline to help promote and address against future needs.</p> <p>There may be some opportunities to support through the EU programme.</p> <p>A small steering group is being established for this with DP to lead. Please contact KD if you are interested in becoming part of this active group.</p> <p><i>Action: All to feedback to KD</i></p>	

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6.	<b>Enterprise Education Task and Finish Group Update</b>	RB/SK C/f
	No update <i>Action: TSa to carry forward</i>	
7.	<b>Digital Task and Finish Group Update</b>	RB/SK C/f
	No update <i>Action: TSa to carry forward</i>	
8.	<b>City Deal Update</b>	
	<p>a) <b>Mentoring Programme</b> £1.5m to support 1500 young people (target 900 into work). Petroc are the managing agency at delivery level. Due to commence Jan/Feb 2015.</p> <p>b) <b>Manufacturers' Challenge Fund</b> An aim to engage 10,000 students and young people £250k for Manufacturing business to bid for, similar to the Enterprise in Education programme KD's team are currently running</p> <p>c) <b>Wage Progression Pilot</b> £750k initiative led by Working Links and launching in Plymouth in January</p> <p><i>Action: KD to share Enterprise in Education information with CG &amp; PH</i></p>	
9.	<b>AoB</b>	
	<p>a) TSk put forward the idea of the HotSWLEP having declared a strategy around apprenticeships and priorities written up. Members discussed the extent to which apprenticeship activity was mainstream funded rather than additionality funded.</p> <p>b) TSk also suggested having 'Localism' as an agenda item for the next meeting, as this was very much a matter of debate in other places.</p> <p>c) Procurement models were also raised as an area for discussion as we look to move forward into EU funded activity in 2015.</p> <p><i>Action: KD/CG/SC to consider including 'Localism' and "Procurement" items as appropriate on next PG's meeting agenda</i> <i>Action: TSa to send out a Doodle Poll for possible January 2015 meeting dates and arrange accordingly</i></p>	
10.	<b>Date and time of next meeting: 20<sup>th</sup> January 2015 2pm - 4pm</b> <b>Location of next meeting: - Devon County Council, County Hall, Topsham Road, Exeter, EX2 4QD</b>	

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<b>Future People Group meeting dates 2015:</b>	<b>Future HotSW Full Board meeting dates 2015:</b>
<ul style="list-style-type: none"><li>• Tuesday 20<sup>th</sup> January 2015 (1400 - 1600)</li></ul>	<ul style="list-style-type: none"><li>• Wednesday 14<sup>th</sup> January 2015 (1000-1300)</li></ul>
<ul style="list-style-type: none"><li>• TBC</li></ul>	<ul style="list-style-type: none"><li>• Tuesday 17<sup>th</sup> March 2015 (1000-1300)</li></ul>
<ul style="list-style-type: none"><li>• TBC</li></ul>	<ul style="list-style-type: none"><li>• Wednesday 20<sup>th</sup> May 2015 (1500-1800)</li></ul>