

HotSW LEP People Group Meeting Minutes

Tuesday 1st November 2016 - 1000-1200
Cullompton Community Centre, EX15 1JX

Attendees

Stephen Criddle (Chair)	HotSW LEP
Jamie Evans	HotSW LEP / DCC
Ben Neild	HE Sector Representative
Edward Coley	Plymouth City Council
Elaine Cook	CVS Representative
Fiona McMillan	EDF Energy / Business Forum Representative
Mark Shepard	Exeter and Heart of Devon ESB
Dale Edwards	Somerset Chamber
Rod Davis	Dorset and Somerset Training Provider Network
Sally Kittle	Department for Work and Pensions

Apologies

Keri Denton	HotSW LEP
Chris Garcia	HotSW LEP
Catherine Stevens	Big Lottery Fund
Deborah Passmore	Torbay Economic Development Agency Ltd
Rozz Algar	Northern Devon ESB
Melanie Roberts	Somerset ESB
Richard Daulton	Skills Funding Agency
Karl Tucker	Yeo Valley / Business Representative
Nicola Bailey	FSB

Agenda items:

Welcome, Apologies & Declarations of Interest

Stephen and Elaine will leave the meeting for agenda item one due to a conflict of interest.

Minutes of People Group 6th Sept Meeting were approved by the group.

Matters arising

No matters were raised.

Growth Deal 3 Prioritisation

Redacted due to conflict of interest.

Task & Finish Groups updates

Creating opportunities in Devon, Plymouth, Somerset and Torbay

Heart of the South West LEP CIC, is a Community Interest Company Limited by Guarantee.

Registered in England and Wales.

No. 8880546, Registered Office, PO Box 805, Exeter, Devon, EX1 9UU

- Construction (Includes update from Nigel Tremlett)

Debbie and Nigel Tremlett were both unable to attend so JE gave a brief DP and RB went to SIP and received research funding

EC - Money from City Deal could support this. Plymouth City Council have started engaging with parents around CEIAG. This project will last 6 months and would be happy to share findings with People Leadership Group.

RD - figures have reversed in recent years, now more applicants that apprenticeships

- Digital

Deferred to the next meeting due to time constraints. Noted - Digital Skills survey in process which will also inform consideration.

LEP Conference Feedback

Please refer to 1 page document called circulated with the minutes.

Confirmed again that Skills seen as the key current issue/need within the productivity agenda.

Growth Deal 1 and HPTA Update

GD1

- 3 main projects - Somerset; Bridgwater and City College Plymouth all claiming and progressing well and some nearing completion.
- HPTA projects - Exeter; Bicton; Yeovil; Bridgwater and Petroc all signed and some now underway and claiming. South Devon college project all claimed and completed.

HPTA

Update provided by RD

- Agency fully aligned with HPC
- Interim manager has started
- Fully operational
- 17 paying members

Action - TS to see if the next PLG meeting can be hosted at the SEIC

ESIF Update

Update provided by JE

- 4 Heart of the South West LEP calls
 - HoSW /2/1 Employment support for 18 - 24 year olds (Devon, Plymouth and Torbay)
 - HoSW/2/2 Employability / Enterprise Education for young people

Creating opportunities in Devon, Plymouth, Somerset and Torbay

Heart of the South West LEP CIC, is a Community Interest Company Limited by Guarantee.

Registered in England and Wales.

No. 8880546, Registered Office, PO Box 805, Exeter, Devon, EX1 9UU

- HoSW/2/3 Employment support for 18 years olds plus (Somerset)
- HoSW/2/4 Employment support for 25 years olds plus (Devon, Plymouth and Torbay)
- The 3 remaining stage 2 bids for calls HoSW/2/1 and HoSW2/2 have to be submitted by the 7th November. They will then be sent out to Keri and Stephen Bird for commentary with a deadline for commentary of the 25th November. These applications will go to panel for decision at the end of January.
- Delivery on the ground is therefore likely to start between Jan and March 2017 depending on the outcome of the applications.

An update paper showing current ESF commitment, spend and funding allocation in HotSW was sent to Lindsay Holloway at DWP on 7th Oct 2016 by JE. This was submitted as a spreadsheet showing ESF PA and project tracker and included information on change requests and the projects in the pipeline.

We are awaiting further information from DWP as to next steps. We expect to be contacting members of People Group for realistic ideas for spending any remaining funding, potentially in January.

Devolution

Devolution process will be longer now and we are not going for the original envisaged early start so you will not be expecting to hear anything on 23rd November (Autumn Statement) as political discussions are ongoing. This means a strategy can be put in place.

Out of all the priorities that are possible CEIAG is number 1. Others such as AEB, Work and Health Programme etc. will be developed.

3 strands to the Devolution work

Governance

Productivity Plan

Skills Plan/Strategy

HH to provide more information about the Consultation process when available.

EC to check if he is able to share the report with the group.

Area Based Reviews Update

Begins 9th Nov and will last about 5 months, SC to continue to feedback to group.

AOB

DE raised on behalf of Somerset Colleges. Exeter University sent out an email to colleges asking for Digital Skills and curriculum information. Somerset Colleges were concerned about potential conflict of interest. Seeking reassurance from LEP

Creating opportunities in Devon, Plymouth, Somerset and Torbay

that Exeter University are working on their behalf. Confirmed that the LEP had requested this survey.

HH wanted to reiterate that if there is any Stakeholder engagement or events that take place to contact her or HD to assist with marketing.

JE was invited by DWP to support a work and health Programme which he has passed on to colleagues to see if they have capacity to do so.

JE has been contacted to see if ECITB to see how they can engage with the HotSW LEP which he has passed onto Corrine Matthews

Future Meeting Dates / Schedule

- 1000 - 1200 on Monday 23rd January 2017, Cullompton (possibly Somerset Energy Innovation Centre)
- 1300 - 1500 Friday 3rd March 2017, Cullompton
- 1000 - 1200 Thursday 4th May 2017, Cullompton
- 1000 - 1200 Friday 7th July 2017 Cullompton
- 1300 - 1500 Thursday 7th September 2017, Cullompton
- 1000 - 1200 Friday 10th November 2017, Cullompton



Creating opportunities in Devon, Plymouth, Somerset and Torbay

Heart of the South West LEP CIC, is a Community Interest Company Limited by Guarantee.

Registered in England and Wales.

No. 8880546, Registered Office, PO Box 805, Exeter, Devon, EX1 9UU